

**Square Footage Business & Occupation  
Tax Quarterly Report  
(Ordinance No. 12-946)**



DuPont Business License #: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Return is for the quarter ending: \_\_\_\_\_

We have less than 20,000 Taxable Square Footage in DuPont – No tax owed

1) Taxable Floor Area: \_\_\_\_\_

2) Tax Owed (line 1 times .05): \_\_\_\_\_

3) Deduction for B&O Tax Paid: \_\_\_\_\_

4) Total tax due (line 3 less line 4): \_\_\_\_\_

5) Penalty: \_\_\_\_\_

6) Payment Due: (line 5 plus line 6): \_\_\_\_\_

Payment is due in our office by the end of the month following the end of the quarter. **If no payment is due, a report still must be filed.** Any payments received after the due date will be assessed a penalty as follows:

- 1 to 40 days delinquent – 10% of tax due, a minimum of \$5.00
- 41 to 70 days delinquent – 20% of tax due, a minimum of \$5.00
- 71 + days delinquent – 30% of tax due, a minimum of \$5.00

Prepared by: \_\_\_\_\_  
PRINT NAME

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mail with payment to: City of DuPont, 1700 Civic Drive, DuPont, WA 98327

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**City of DuPont use only**

Date received: \_\_\_\_\_

CR # \_\_\_\_\_